


LABORATORY ANALYSIS REQUEST

	MISSOURI STATE HIGHWAY PATROL		CRIME LABORATORY DIVISION		CRIME LAB NUMBER	
	GHQ (Jefferson City)	(573) 526-6134	Troop E (Cape Girardeau)	(573) 290-5130	AGENCY CASE NO	
	Troop C (Park Hills)	(573) 431-0166	Troop G (Willow Springs)	(417) 469-2433	STATUS OF CASE: <input type="checkbox"/> NEW <input type="checkbox"/> ADD-ON <input type="checkbox"/> RESUBMIT	
Troop D (Springfield)	(417) 868-9400	Troop H (St. Joseph)	(816) 387-2344			
Troop D (Carthage)	(417) 359-1560					
SUBMITTING AGENCY		TYPE OF CRIME		DATE OF CRIME	COUNTY OF CRIME	
INVESTIGATING OFFICER		TELEPHONE NUMBER		E-MAIL		
HIGHWAY/TRAFFIC RELATED CASE? <input type="checkbox"/> YES		DRE RELATED CASE? <input type="checkbox"/> YES		SEXUAL ASSAULT KIT? <input type="checkbox"/> YES		
HAS THIS EVIDENCE BEEN EXAMINED BY ANOTHER LABORATORY? <input type="checkbox"/> YES <input type="checkbox"/> NO If yes, explain below.						

LAST NAME	FIRST NAME	MI	SEX	<input type="checkbox"/> Suspect <input type="checkbox"/> Victim <input type="checkbox"/> Elimination <input type="checkbox"/> Other	DOB	SSN	SID#	FBI#

SUMMARY OF INCIDENT: Information should include where the crime occurred (ex. victim's house, suspect's car), if the suspect and victim were husband & wife, dating, or frequented each other's home or vehicle if the crime occurred in one of those locations. Describe known details of how the crime occurred, how access gained to property, was deceased bound or moved after death, was victim stabbed, shot, beaten, and strangled. A written officer's report may be attached rather than filling out this field.

Only DNA evidence associated with a putative perpetrator will be considered for entry into CODIS. In addition, all appropriate reference standards (victim, suspect, elimination) MUST be submitted or a clear explanation given as to why they are unavailable.

DESCRIBE BELOW HOW ITEM(S) IS RELATED TO INCIDENT				
ITEM DESCRIPTION	AGENCY ITEM #	EXAM REQUESTED (See back for specific exam requests)	OWNER OF ITEM (Ex: victim, suspect, other)	SEIZURE LOCATION OF ITEM (Ex: suspect's car, victim's house)

ADDITIONAL INFORMATION

SIGNATURE OF PERSON FILLING OUT FORM	DATE
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EXAM REQUESTS

DNA

1. **DNA Analysis** - items from a crime scene and/or subject that does not require analysis for biological fluid stains (ex. blood/semen detection).
2. **Blood Detection** - items to be examined for the presence of blood that will be tested for DNA.
3. **Semen Detection** - items to be examined for the presence of semen that will be tested for DNA.

Drug Chemistry

1. **Drug Analysis** - items suspected of containing a controlled substance (excluding cannabis).
2. **Marihuana Analysis** - items suspected of containing cannabis.

Firearms/Toolmarks

1. **Firearm/Ammunition Examination** - firearm examinations and comparisons of ammunition components.
2. **Tool Mark Examination** - comparison of tools to toolmarks.
3. **Serial Number Restoration** - items with serial numbers to be restored.
4. **Impression (tire/footwear examination)** - examination of tire/footwear impressions.

Latent Prints

1. **Fingerprint (processing)** - items to be processed for latent prints. Latent comparisons and/or database searches are assumed if latent prints of value are developed.
2. **Fingerprint (latent comparison)** - comparisons of latent prints developed at the scene with known exemplars. Database searches are assumed if manual comparisons with known exemplars yield negative results or no known subjects are listed.
3. **Postmortem Identification** - comparisons and/or database searches of postmortem prints.
4. **AFIS Entry** - latent prints to be searched through AFIS and/or NGI databases. This is to be selected only for GHQ lab by agencies who employ latent print examiners to conduct manual comparisons with generated candidate(s).

Toxicology

1. **Blood Alcohol Analysis** - blood products to be analyzed for volatiles (i.e., ethanol).
2. **Urine Drug Analysis** - urine samples to be analyzed for drugs.
3. **Blood Drug Analysis** - blood products to be analyzed for drugs.
4. **Alcoholic Beverage Analysis** - non-biological liquids to be analyzed for alcohol content.

Trace Evidence

1. **Fracture Match (broken/torn)** - broken or torn items to determine if originally one piece.
2. **Glass (processing/analysis)** - detection and comparison of glass standards and questioned glass particles from shoes, clothes, or other sources.
3. **Gunshot Residue Kit Analysis** - kits taken from hands or other surfaces. Kits from shooting victims are not routinely analyzed.
4. **Gunshot Residue (except kits)** - items that need to be sampled for the presence of gunshot residue. Clothing is typically limited to gloves, long sleeve shirts, and jackets.
5. **Filament (on/off in accident)** - lamps from automobiles and boats to determine if on/off at the time of accident.
6. **Flammable (fire investigation)** - identification of flammable liquids/residues on fire debris.
7. **Substance ID (unknown/tampering)** - substances suspected of being harmful or causing property damage that may be found in beverages, food, mail, or on damaged property.
8. **Explosives Analysis** - identification of explosives from pre-blast and post-blast items.
9. **Paint Analysis** - comparison of paint standards and transfers that may arise from a hit and run, burglary, or other incidents.
10. **Soil (processing/examination)** - detection, identification, and comparison of soil standards and questioned soil samples from shoes, clothes, or other sources.
11. **Physical Characteristics Comparison** - comparison of items such as tape, wood, plastics and other miscellaneous materials.
12. **Hair (with DNA)** - items requiring DNA examinations that may need subsequent examinations for hair.
13. **Hair/Fiber (Trace exams only)** - detection, identification, and comparison of hairs/fibers from tape lifts, shoes, clothes, or other sources. DNA exams will subsequently be performed on hair if possible or necessary.